

SHAIKHAH ALYAMMAHI
PROJECT MANAGEMENT & CONSULTANCY
ABU DHABI | hi1i@hormail.com | +971505999929

EXECUTIVE SUMMARY

Results-driven professional with 17 years of experience in strategic leadership, operational excellence, and innovation. Adept at driving transformational initiatives and fostering collaboration to achieve organizational goals. Proven expertise in process improvement, technology integration, and enhancing community and stakeholder engagement.

A dedicated leader with a strong track record in developing innovative solutions, managing complex projects, and building high-performing teams. Seeking a leadership role to leverage my extensive experience in strategic planning and execution to deliver impactful results and contribute to the growth and success of forward-thinking organizations.

CORE COMPETENCIES

Strategic Planning & Leadership	Change Management & Process Improvement
Vendor Management & Contract Negotiation	Cross Functional Team Leadership
Technology Transformation projects	Risk Management & Governance
Data Analytics & Business Intelligence	Stakeholder Engagement & Collaboration

PROFESSIONAL EXPERIENCE

Jan 2021 - Present

Vendor Qualification Management Team Leader, ENEC

- Supervise and optimize vendor registration workflows, securing accurate document ion and risk management.
- Spearhead vendor qualification processes to ensure compliance with industry and organizational standards.
- Develop and enforce strategic sourcing frameworks to enhance vendor evaluation efficiency and mitigate risks.
- Conduct periodic vendor performance audits and provide actionable insights to improve outcomes, achieving 75% increase in vendor reliability.
- Drive cross departmental collaboration to align procurement strategies with enterprise objectives.
- Introduce KPIs for vendor assessment, enabling data driven decision making across teams.
- Streamline vendor onboarding processes, reducing average onboarding time by 30%.
- Oversee contract negotiation and manage vendor relationships to foster long term relationships.
- Design and execute training programs for internal teams on vendor management protocols and best practices.
- Represent the organization in high level meetings with key stakeholders, securing buy-in for strategic vendor initiatives.

Apr 2016 – Dec 2020

Senior Project Manager, ENEC

- Directed key strategic projects, including SAP Ariba SLP migration, ERP Upgrade, EP platform, SSIS etc..
- Develop governance structure and reported to the steering committee.
- Managed project budgets exceeding \$2M, ensuring timely delivery and quality outcomes.
- Spearheaded data migration planning and quality assurance strategies achieving 99% accuracy.
- Captured business requirements, developed project charters, and finalized Project Plan.
- Conduct post implementation reviews to evaluate project success and process adherence.
- Coordinate multi departmental teams to deliver projects meeting organizational goals.

Nov 2019

Director of OSS Center – Operational Support & Solution Center, Jiu-Jitsu World Championship 2029 [Secondment]

- **Established the first-ever smart operations center** to manage and oversee the jiu-jitsu championship efficiently.
- Developed and implemented a comprehensive **operations plan** outlining the event's work mechanisms, ensuring seamless execution.
- Activated and maintained real-time dashboards displaying **event schedules, delegations' details, athletes' data**, and key performance indicators (KPIs) for the championship.
- Monitored operations, proactively managed challenges, and coordinated immediate solutions during the event to maintain operational efficiency.
- Conducted regular meetings with **team leaders** and **external stakeholders** to address challenges and clarify the operations plan workflow.
- Prepared and submitted detailed **daily reports** and a comprehensive **final report** with actionable **recommendations and suggestions** for future events.

Dec 2017 – May-2019
Committee [Secondment]

Program Advisor, Technology, Special Olympics World Game 2019

- Led overall Technology Division Planning and managed key sponsors and delivery across IT Systems, Networks & Telecoms, Games Systems, Sports Technology, Results Technology Services, App Development, and Special IT Projects.

Key Achievements:

- Delivered IT & Network Operations across 25+ venues, building a robust telecom infrastructure with 600+ access points.
- Established a centralized Network Operations Center to manage venue networks efficiently.

- Managed 9,000+ connected devices using intelligent Cloud MDM and Active Directory solutions.
- Developed and deployed 120+ sport-specific dashboards using Power BI for data visualization and reporting.
- Conceptualized, designed, and delivered 3 custom applications, enhancing operations and reducing manual effort.
- Delivered a World Games first: Fully integrated Results Technology Services across 24 sports with timing and scoring systems approved by International Federations.
- Designed and delivered state-of-the-art operations centers: Main Operations Center, Games Systems Operations Center, and Technology Operations Center, equipped with real-time dashboards, analytics, and issue tracking systems.
- Achieved another first for a MEGA event: VR 360 Live Streaming of Opening and Closing Ceremonies.
- Introduced live streaming of all Award Ceremonies, a first in Special Olympics history.
- Successfully delivered 2,400+ Award Ceremonies with 100% execution during the Games.

Jun 2014 – Apr 2016

Application Projects Specialist, ENEC

Aug 2013 – Jun 2014

ERP HRMS Specialist, ENEC

Dec 2010 – Aug 2013

ERP Officer, ENEC

Mar 2008 – Dec 2010

Oracle Application Specialist, Lafarge Group

EDUCATION

2014 – 2017

M.A. in International and Civil Security
Khalifa University, UAE.

2000 – 2005

Bachelor of information technology in Software Engineering
United Arab Emirates University

VOLUNTEERING

2020 – 2023

Mental Support Line | National Program for Happiness and Wellbeing

- Provided emotional and psychological support to individuals during the COVID-19 pandemic, addressing concerns related to mental health and wellbeing.
- Actively listened to callers, offering empathetic communication and strategies to manage stress, anxiety, and uncertainty.

- Collaborated with a team of mental health professionals to escalate critical cases and ensure appropriate follow-up.
- Contributed to raising community awareness about mental health issues, fostering a culture of emotional resilience and wellbeing.
- Maintained confidentiality and professionalism while adhering to ethical guidelines for mental support services.

Jun 2020 – Mar 2021

Partnership Manager, Rab3i Platform

- Managed strategic partnerships to support the platform's mission of fostering community engagement and inclusion.
- Developed and implemented initiatives to enhance collaboration with key stakeholders, driving platform growth and outreach.
- Oversaw programs that connected communities, promoted awareness, and encouraged participation in social initiatives.
- Contributed to streamlining operations and strengthening the platform's impact within the community.

Sep 2020 – Present

Community outreach Manager, The Butterfly [Social Enterprise]

- Led initiatives to promote the **inclusion and employment of people of determination** through strategic programs and awareness campaigns.
- Engaged with key stakeholders, including organizations and communities, to create opportunities for sustainable employment and social integration.
- Represented the butterfly at major events such as the **ILO conference in Geneva** and **Accessibility EXPO Dubai**, advocating for workplace inclusion and community development.
- Developed outreach programs to foster partnerships, raise awareness, and support families and individuals through tailored initiatives.
- Played a key role in enhancing the foundation's visibility and impact by delivering measurable outcomes in advocacy and community engagement.

CERTIFICATIONS

Leadership Certification, ENEC

Life coach Certified

Ambassador of social responsibility awarded by the **Family Development Foundation** in Abu Dhabi