

POLICY: P-REG-101

TITLE: GRADUATE ADMISSIONS CRITERIA POLICY

1.0 INTRODUCTION

This document outlines the admission requirements for postgraduate degree programs at the Mohammed Bin Rashid School of Government (MBRSG). Approval of MBRSG entry requirements is vested in the Board of Trustees. The overall responsibility of applying these requirements and implementing the admission process lies with the Admissions and Registration Section in consultation with the Director of Academic Affairs (or nominee as appointed by the Dean). This policy complies with the requirements of the Ministry of Education (MOE):

- 1.1 2019 Standards for Institutional Licensure and Program Accreditation, Stipulation 6 (Students) and Stipulation 6.3 (Graduate Admission).
- 1.2 Resolution of the Minister of Education, Article 133, 2005.
- 1.3 Resolution of the Minister of Education, Article 200, 2004.

2.0 ABBREVIATIONS

For the purpose of this policy the following abbreviations wherever used herein shall mean:

MBRSG	Mohammed Bin Rashid School of Government
UAE	United Arab Emirates
EmSAT	Emirates Standardized Test
TOEFL	Test of English as a Foreign Language
IELTS	International English Language Testing System (Academic)
TWE	Test of Written English
CGPA	Cumulative Grade Point Average
GPA	Grade Point Average
MOE	Ministry of Education

3.0 APPLICATION REQUIREMENTS - DOCUMENTATION

- 3.1 Candidates wishing to apply for graduate programs of study at MBRSG must submit (in hard copy and/or online in digital format) the following documents:

- Completion of the online Graduate Study Application Form available on the Student Information System accessible via the Academic Program link from the MBRSG website.
- Provision of attested official university and college degrees and transcripts, from a recognized Bachelor's degree, earned in a discipline appropriate for the prospective graduate degree, with a

minimum (equivalent) Grade Point Average (GPA) of 3.00 (on a 4.0 Scale) for full admission or 2.50 (on a 4.0 Scale) for Conditional Admission.

- Provision of an equivalence certificate from the Ministry of Education in the United Arab Emirates for degrees completed outside the United Arab Emirates.
- Provision of an original and Official standardized test score(s) document issued for EmSAT or TOEFL or Academic IELTS scores as required to satisfy the English language proficiency requirement, relevant to the graduate program of study:
 - Full Admission: Master Program taught in English: Provision of an original and Official standardized test score(s) document issued for (i) EmSAT (1400 or more) or (ii) a TOEFL score of 550 or more (213 CBT, 79 iBT) equivalent or IELTS (6.0 or more) OR
 - Conditional Admission: Master Program taught in English: Provision of an original and Official standardized test score(s) document issued for an (i) EmSAT score of a minimum of 1250, OR (ii) a TOEFL score of 530 or more (197 CBT, 71 iBT) equivalent OR an IELTS (Academic) score of a minimum of 5.5.
 - Full Admission: Master Program taught in Arabic: Provision of an original and Official standardized test score(s) document issued for (i) EmSAT (950 or more) or (ii) a TOEFL score of 450 or more (133 CBT, 45 iBT) equivalent or IELTS (4.5 or more).
- For a Master Program taught in Arabic: A candidate must satisfy the Arabic language proficiency requirement as follows:
 - Provision of an original and Official standardized test score(s) document issued for a (i) Minimum score of 1250 for the Arabic language portion of the EmSAT examination.
- Provision of a Passport copy (*personal details page, Ethbara Number page and/or visa page (if applicable)*)
- Provision of two passport-size photos.
- Provision of an Emirates ID card (if relevant)
- Provision of a Family Book (if relevant)
- Provision of their Curriculum Vitae
- Provision of a short essay to demonstrate your reasons for wanting to study in the program
- Provision of two individual, sealed reference letters.
- Confirmation that the work experience requirement, specific to the graduate program of study, has been satisfied.
- An interview may also be required as part of the admission process.

3.2 Academic Certificates and Transcripts Authentication

- 3.2.1 In order to process an application for Admission to a Graduate program of study at MBRSG, the original documents noted at Section 3.1 above need to be provided to the Admissions and Registration Section at MBRSG.
- 3.2.2 A member of the Admissions and Registration Section will copy and return the original documents to the applicant and then stamp and date the copies as 'Original Sighted and Returned'.
- 3.2.3 The original sighted documents will be placed on the student file (in hard copy) or digitally (online) in the Student Management System).

3.3 Decisions on Admission to a Graduate program of study at the Mohammed Bin Rashid School of Government

- 3.3.1 The Director of Academic Affairs (or nominee appointed by the Dean) may use their discretion to admit a student to a graduate program of study at MBRSG. Such discretion must be clearly documented on the student file (hard copy file or digital (online file) and be in accordance with the Commission for Academic Accreditation (CAA) Standards (i.e. CAA Standards 2019, Section 6.3 Graduate Admission).

4.0 POSTGRADUATE COURSEWORK ENTRY REQUIREMENTS – FULL ADMISSION

4.1 General admission requirements for a Master Degree Program (Master of Public Administration (MPA), Master of Innovation Management (MIM) or Master of Public Policy (MPP) – including concentrations therein) taught in the English Language: FULL ADMISSION:

- 4.1.1 Provision of attested official university and college degrees and transcripts, from a recognized Bachelor's degree, earned in a discipline appropriate for the prospective graduate degree, with a minimum (equivalent) Grade Point Average (GPA) of 3.00 (on a 4.0 Scale).
- 4.1.2 Provision of an equivalence certificate from the Ministry of Education in the United Arab Emirates for recognized degrees completed outside the United Arab Emirates.
- 4.1.3 Provision of an original and Official standardized test score(s) document issued for (i) EmSAT (1400 or more) or (ii) a TOEFL score

of 550 or more (213 CBT, 79 iBT) equivalent or IELTS (6.0 or more) to satisfy the English language proficiency condition.

4.1.3.1 Students who have completed undergraduate education in an English-medium institution might be allowed admission into a graduate program without demonstrating TOEFL score of 550 (or equivalent). This exemption can be applicable only to those students who undertook all their schooling (K-12) plus a Bachelor's degree in English in a reference/native English speaking country (e.g. UK, USA, Australia, New Zealand).

4.2 Students granted full admission will also be required to take the (ASM001) "Foundation Course for Research Methods in Public Policy" during their first semester of academic study. It is a not for credit Module but will appear on the student's academic transcript.

5.0 General admission requirements for an Executive Master degree program (Executive Master of Public Administration) taught in the Arabic Language: FULL ADMISSION:

- 5.1.1 Applicants applying to an **Executive Master** degree program taught in the Arabic language, must meet the following entry requirements for full admission. Provision of attested official university and college degrees and transcripts, from a recognized Bachelor's degree, earned in a discipline appropriate for the prospective graduate degree, with a minimum (equivalent) Grade Point Average (GPA) of 3.00 (on a 4.0 Scale).
- 5.1.2 Provision of an equivalence certificate from the Ministry of Education in the United Arab Emirates for degrees completed outside the United Arab Emirates.
- 5.1.3 Provision of an original and Official standardized test score(s) document issued for (i) EmSAT (950 or more) or (ii) a TOEFL score of 450 or more (133 CBT, 45 iBT) equivalent or IELTS (4.5 or more) to satisfy the English language proficiency condition.
- 5.1.4 Provision of an original and Official standardized test score(s) document issued for a (i) Minimum score of 1250 for the Arabic language portion of

the EmSAT examination to satisfy the Arabic language proficiency condition.

5.1.5 A minimum of five (5) years of documented professional work experience (gained prior to admission).

5.2 Students granted full admission will also be required to take the (ASM001) "Foundation Course for Research Methods in Public Policy" during their first semester of academic study. It is a not for credit Module but will appear on the student's academic transcript.

6.0 POSTGRADUATE COURSEWORK ENTRY REQUIREMENTS – CONDITIONAL ADMISSION: ENGLISH LANGUAGE PROGRAMS

6.1 General admission requirements for a Master Degree Program (Master of Public Administration (MPA), Master of Innovation Management (MIM) or Master of Public Policy (MPP) – including concentrations therein) taught in the English Language: CONDITIONAL ADMISSION – English Language Proficiency

6.1.1 Provision of attested official university and college degrees and transcripts, from a recognized Bachelor's degree, earned in a discipline appropriate for the prospective graduate degree, with a minimum (equivalent) Grade Point Average (GPA) of 3.0 (on a 4.0 Scale).

6.1.2 Provision of an equivalence certificate from the Ministry of Education in the United Arab Emirates for degrees completed outside the United Arab Emirates.

6.1.3 Provision of an original and Official standardized test score(s) document issued for an (i) EmSAT score of a minimum of 1250, OR (ii) a TOEFL score of 530 or more (197 CBT, 71 iBT) equivalent OR an IELTS (Academic) score of a minimum of 5.5.

6.2 General admission requirements for a Master Degree Program (Master of Public Administration (MPA), Master of Innovation Management (MIM) or Master of Public Policy (MPP) – including concentrations therein) taught in the English Language: CONDITIONAL ADMISSION – Grade Point Average

6.2.1 Provision of attested official university and college degrees and transcripts, from a recognized Bachelor's degree, earned in a discipline appropriate for the prospective graduate degree, with a minimum (equivalent) Grade Point Average (GPA) of 2.5 (on a 4.0 Scale).

- 6.2.2** Provision of an equivalence certificate from the Ministry of Education in the United Arab Emirates for degrees completed outside the United Arab Emirates.
- 6.2.3** Provision of an original and Official standardized test score(s) document issued for (i) EmSAT (1400 or more) or (ii) a TOEFL score of 550 or more (213 CBT, 79 iBT) equivalent or IELTS (6.0 or more) to satisfy the English language proficiency condition.
 - 6.2.3.1** Students who have completed undergraduate education in an English-medium institution might be allowed admission into a graduate program without demonstrating TOEFL score of 550 (or equivalent). This exemption can be applicable only to those students who undertook all their schooling (K-12) plus a Bachelor's degree in English in a reference/native English speaking country (e.g. UK, USA, Australia, New Zealand).

6.3 Conditional Admission Requirements – Other

- 6.3.1** The Director of Academic Affairs (or nominee appointed by the Dean) may use their discretion to admit a student to a graduate program of study at MBRSG under a conditional admission status. Such discretion must be clearly documented on the student file (hard copy file or digital (online file) and be in accordance with the Commission for Academic Accreditation (CAA) Standards (i.e. CAA Standards 2019, Section 6.3 Graduate Admission).

6.4 Conditional Admission: Additional Requirements

- 6.4.1** Students applying for conditional entry admission may also be interviewed by the Program Coordinator of their intended degree program and/or the Director of Academic Affairs. They will then provide an explanation of their reasons for recommending or not recommending an applicant to be admitted. The recommendation will be kept on the student admission file.
- 6.4.2** Students granted conditional admission will also be required to take the (ASM001) "*Foundation Course for Research Methods in Public Policy*" during their first semester of academic study. It is a not for credit Module but will appear on the student's academic transcript.

6.5 Conditional Admission: Enrolment Restrictions

- 6.5.1** Students admitted on conditional basis to a graduate program of study will normally be limited to studying two (2) Modules (20 CATS credits each) of coursework, thus a total of 40 CATS Credits, in the first semester of study.
- 6.5.2** In extraordinary circumstances, at the discretion of and upon approval by the Director of Academic Affairs (or nominee appointed by the Dean), a conditionally admitted student may study three (3) Modules (20 CATS credits each) of coursework, thus a total of 60 CATS Credits, in the first semester of study. This is in accordance with provision 6.3.8 of the *Standards 2019*.

6.6 Satisfying Conditional Admission Requirements – Timeframe

- 6.6.1** The progress of students granted Conditional Admission will be monitored by the Director of Academic Affairs (Chair of the Progression Board), who will lead a review of the performance of each conditional entry student as part of Progression Board Meetings held at the end of each semester.
- 6.6.2** Students granted conditional admission under the English Language Proficiency provisions must achieve a minimum (i) EmSAT score of 1400, or (ii) TOEFL score of 550 or more (213 CBT, 79 iBT equivalent) or (iii) 6.0 on the IELTS test, prior to the commencement of their second semester of study. This must be verified by submitting the original Test Certificate prior to the commencement of their second semester of enrolment.
- 6.6.3** Students granted Conditional Admission must also achieve an overall average grade of at least "Pass with Merit" to continue into their second semester of study. Upon achievement of the English language Proficiency and Overall Average Grade provisions, the student's admission status will no longer be considered as conditional. If the student does not obtain the minimum average grade of at least "Pass with Merit", he or she may be dismissed from the program.
- 6.6.4** The Chair of the Progression Board may use their discretion to determine whether conditionally admitted students, who achieve an overall average grade within three (3) marks, of a cumulative overall average grade of "Pass with Merit" can continue in the

program. If such a decision is made the student will be subject to academic probation.

- 6.6.5** Failure to meet the English Language Proficiency and Overall Average Grade requirements (Pass with Merit) criteria by the end of the first semester of study will lead to the student, either:
- 6.6.5.1** Having to defer for the following semester (in order to meet the English proficiency requirement) OR
 - 6.6.5.2** Upon the decision of the discretion of the Chair of the Progression Board, who achieve a grade "Pass" or "Pass with Credit" but do not achieve a grade "Pass with Merit" (subject to Section 4.5.4. above) may be given the opportunity to repeat the Module(s) (once) to attain the overall average grade of "Pass with Merit" OR
 - 6.6.5.3** Having to withdraw from the program or study
 - 6.6.5.4** Having to seek special consideration and approval from the Director of Academic Affairs, or the Dean, for an extension in which to satisfy the conditional admission requirement(s) due to unforeseen or extraordinary circumstances.
 - 6.6.5.5** The Registrar's Office will notify students, in writing (in Letter or e-mail format), at the end of the first semester of study of their admission status. This will occur within seven (7) days of official grades being released by the Examination Board and of decisions made by the Progression Board. Student file records will be updated to reflect the decision.

6.7 Orientation – New Students

- 6.7.1** In support of students at the commencement of their graduate studies or at what may be a return to an academic environment after a period away from higher education, MBRSG requires that all new students admitted to a graduate program attend the Orientation Session. The Orientation session will be delivered prior to the commencement of the first semester of study.

7.0 POSTGRADUATE COURSEWORK ENTRY REQUIREMENTS – CONDITIONAL ADMISSION: ARABIC LANGUAGE PROGRAMS

7.1 General admission requirements for an Executive Master degree program (Executive Master of Public Administration) taught in the Arabic Language: CONDITIONAL ADMISSION –Grade Point Average, English and Arabic Language Proficiency.

- 7.1.1** Provision of attested official university and college degrees and transcripts, from a recognized Bachelor's degree, earned in a discipline appropriate for the prospective graduate degree, with a minimum (equivalent) Grade Point Average (GPA) of 2.50 (on a 4.0 Scale).
- 7.1.2** Provision of an equivalence certificate from the Ministry of Education in the United Arab Emirates for degrees completed outside the United Arab Emirates.
- 7.1.3** Provision of an original and Official standardized test score(s) document issued for (i) EmSAT (950 or more) or (ii) a TOEFL score of 450 or more (133 CBT, 45 iBT) equivalent or IELTS (4.5 or more) to satisfy the English language proficiency condition.
- 7.1.4** Provision of an original and Official standardized test score(s) document issued for a (i) Minimum score of 1250 for the Arabic language portion of the EmSAT examination to satisfy the Arabic language proficiency condition.
- 7.1.5** A minimum of five (5) years of documented professional work experience (gained prior to admission).

7.2 Conditional Admission Requirements – Other

- 7.2.1** The Director of Academic Affairs (or nominee appointed by the Dean) may use their discretion to admit a student to a graduate program of study at MBRSG under a conditional admission status. Such discretion must be clearly documented on the student file (hard copy file or digital (online file) and be and be in accordance with the Commission for Academic Accreditation (CAA) Standards (i.e. CAA Standards 2019, Section 6.3 Graduate Admission).

7.3 Conditional Admission: Additional Requirements

- 7.3.1** Students applying for conditional entry admission may also be interviewed by the Program Coordinator of their intended degree program and/or the Director of Academic Affairs. They will then provide an explanation of their reasons for recommending or not recommending an applicant to be admitted. The recommendation will be kept on the student admission file.
- 7.3.2** Students granted conditional admission will also be required to take the (ASM001) “*Foundation Course for Research Methods in Public Policy*” during their first semester of academic study. It is a not for credit Module but will appear on the student's academic transcript.

7.4 Conditional Admission: Enrolment Restrictions

- 7.4.1** Students admitted on conditional basis to a graduate program of study will normally be limited to studying two (2) Modules (20 CATS credits each) of coursework, thus a total of 40 CATS Credits, in the first semester of study.
- 7.4.2** In extraordinary circumstances, at the discretion of and upon approval by the Director of Academic Affairs (or nominee appointed by the Dean), a conditionally admitted student may study three (3) Modules (20 CATS credits each) of coursework, thus a total of 60 CATS Credits, in the first semester of study. This is in accordance with provision 6.3.8 of the *Standards 2019*.

7.5 Satisfying Conditional Admission Requirements – Timeframe

- 7.5.1** The progress of students granted Conditional Admission will be monitored by the Director of Academic Affairs (Chair of the Progression Board), who will lead a review of the performance of each conditional entry student as part of Progression Board Meetings held at the end of each semester.
- 7.5.2** Students granted conditional admission under the English Language Proficiency provisions must achieve a minimum (i) EmSAT (950 or more) or (ii) a TOEFL score of 450 or more (133 CBT, 45 iBT) equivalent or IELTS (4.5 or more) to satisfy the English language proficiency condition, prior to the commencement of their second semester of study. This must be verified by submitting the original Test Certificate prior to the commencement of their second semester of enrolment.
- 7.5.3** Students granted conditional admission under the Arabic Language Proficiency provisions must achieve a minimum score of 1250 for the Arabic language portion of the EmSAT examination to

satisfy the Arabic language proficiency condition, prior to the commencement of their second semester of study. This must be verified by submitting the original Test Certificate prior to the commencement of their second semester of enrolment.

- 7.5.4** Students granted Conditional Admission must also achieve an overall average grade of at least "Pass with Merit" to continue into their second semester of study. Upon achievement of the English and Arabic Language Proficiency and Overall Average Grade provisions, the student's admission status will no longer be considered as conditional. If the student does not obtain the minimum average grade of at least "Pass with Merit", he or she may be dismissed from the program.
- 7.5.5** The Chair of the Progression Board may use their discretion to determine whether conditionally admitted students, who achieve an overall average grade within three (3) marks, of a cumulative overall average grade of "Pass with Merit" can continue in the program. If such a decision is made the student will be subject to academic probation.
- 7.5.6** Failure to meet the English and Arabic Language Proficiency and Overall Average Grade requirements (Pass with Merit) criteria by the end of the first semester of study will lead to the student, either:
- 7.5.6.1** Having to defer for the following semester (in order to meet the English and/or Arabic language proficiency requirement(s)) OR
 - 7.5.6.2** Upon the decision of the discretion of the Chair of the Progression Board, who achieve a grade "Pass" or "Pass with Credit" but do not achieve a grade "Pass with Merit" (subject to Section 5.5.4. above) may be given the opportunity to repeat the Module(s) (once) to attain the overall average grade of "Pass with Merit" OR
 - 7.5.6.3** Having to withdraw from the program or study
 - 7.5.6.4** Having to seek special consideration and approval from the Director of Academic Affairs, or the Dean, for an extension in which to satisfy the conditional admission requirement(s) due to unforeseen or extraordinary circumstances.
 - 7.5.6.5** The Registrar's Office will notify students, in writing (in Letter or e-mail format), at the end of the first semester of study of their admission status. This will occur within seven (7) days of official grades being released by the Examination Board and of decisions made by the

Progression Board. Student file records will be updated to reflect the decision.

7.6 Orientation – New Students

7.6.1 In support of students at the commencement of their graduate studies or at what may be a return to an academic environment after a period away from higher education, MBRSG requires that all new students admitted to a graduate program attend the Orientation Session. The Orientation session will be delivered prior to the commencement of the first semester of study.

8.0 TRANSFER ADMISSION

8.1.1 Students, who have studied, in a graduate program of study outside of MBRSG, cannot apply for Transfer Admission. That is, applicants will not have credit achieved in a graduate program of study at another Higher Education Institution, be transferred or counted towards credit for a Module in an MBRSG Graduate Program of study.

8.1.2 Students who have studied and achieved module credits in a graduate program of study within MBRSG may be eligible for Transfer Admission as per the Transfer of Credit provisions noted in this policy and as detailed in the Graduate Re-Admissions Criteria Policy (P-REG-102).

9.0 RECOGNITION OF PRIOR LEARNING

9.1.1 In accordance with the Transfer Admissions provisions above, MBRSG does not allow students, who have studied in a graduate program of study outside of MBRSG, to receive credits in Recognition of Prior Learning (RPL) for a graduate program of study at MBRSG.

10.0 TRANSFER OF CREDIT

10.1.1 Only Students who have studied and achieved module credits in a graduate program of study at MBRSG, may be eligible to Transfer Credits previously earned, upon (re) admission to a graduate program of study at MBRSG.

- 10.1.2** The provisions for such transfer of Credit provision are detailed in the Graduate Re-Admissions Criteria Policy (P-REG-102).
- 10.1.3** Credit transfer will be determined and approved by the Director of Academic Affairs (or other nominee as appointed by the Dean).
- 10.1.4** Credit transfer Upon Re-Admission at MBRSG is only available:
- 10.1.4.1** For those modules successfully completed where they are still part of the current graduate program being applied to; and
- 10.1.4.2** Only those Module(s) with a minimum cumulative overall average grade of Pass with Merit or GPA (B Grade) equivalent may transfer credit be awarded for.
- 10.1.4.3** No more than three (3) Pass or Pass with Credit Module (s) (maximum of 60 CATS Credits) may be awarded for credit transfer purposes between graduate programs of study at MBRSG as per the Table below:

Program	Transfer Modules for Credit Purposes			
	EMPA Modules	MPA Modules	MIM Modules	MPP Modules
EMPA		N/A	N/A	N/A
MPA	N/A		MPA505/MIM715	MPA502/MPP701 MPA503/MPP703 MPA505/MPP702
MIM	N/A	MIM715/MPA505		
MPP	N/A	MPP701/MPA502 MPP702/MPA505 MPP703/MPA503	MPP702/MIM715 MPP704/MIM714	

- 10.1.4.4** Can only be approved for a student whose first registration at this School was not more than eight years from the date of readmission.
- 10.1.5** Students who have exited an MBRSG program of study with a Postgraduate Diploma will not be readmitted to the Master Program, to which the Exit Award of a Postgraduate Diploma was conferred. In such cases no transfer of credits will be applicable.
- 10.1.6** Any claims or appeals for approval of credit transfer that are not covered by the provisions of this policy will be referred to the Chair of the Board of Studies for their determination.

10.0 RELATED DOCUMENTS

Document Code	Document Title
P-REG-102	Graduate Re-Admission Criteria Policy
P-REG-110	Enrolment Policy
TOR-22	Exam Board
P-ACD-139	Academic Catalog

11.0 POLICY REVIEW

This policy will be reviewed and updated not less than once every two years from the date of creation and based on MBRSG requirements and/or regulatory direction(s).

12.0 APPROVAL AND REVIEW

Document Status					
Policy Status	Approved by Board of Trustees 27-11-2013				
Ratified By	MBRSG School Council				
Verified By	Strategic Planning and Corporate Performance				
Prepared By	Admission Committee				
Issue Date	27 th , November, 2013				
Review Date	07-12-14	27-10-16	14-02-2017	20-03-2017	13-07-2017
	20-07-17	25-02-18	18-11-2019	11-12-2019	07-05-2020
	02-05-2021	05-07-2022			
Next Review	July 2024				
BOT Approval Date					

Modification History



Version No. & Date	Modifications Details
V.1 27-11-2013	<ul style="list-style-type: none"> New
V.2 07-12-2014	<ul style="list-style-type: none"> Change titles Associate Dean replaced with Director of Academic affairs. Further to the recommendations from the CAA, this policy was revised in sections 3 and 4.2; modifying the application requirement and conditional admission. Admission Committee re-named to Board of Studies Committee.
V.3 27-10-2016	<ul style="list-style-type: none"> Further to the recommendations from the CAA, this policy was revised in sections 4, modifying the application requirement and conditional admission. Added a new item on Preparatory Course – Returning to Learning. Replaced Ministry of Higher Education & Scientific Research (MOHESR) with Ministry of Education (MOE).
V.4 14-02-2017	<ul style="list-style-type: none"> Academic Affairs Internal Review (V.4 23-01-2017) Deleted Section on Conditional Admission – Mature-entry. Updated Sections 4.2.1.1, 4.2.3.1, 4.2.4.1 (added 4.2.4.1.1 and 4.2.4.1.2), 4.2.4.2, 4.2.4.3, 4.2.4.4, 4.2.5.1, 4.2.5.2, 4.3 and 7.0
V.5 20-03-2017	<ul style="list-style-type: none"> On 28-02-2017, deleted Section (4.2.5.1) from this policy
V.6 13-07-2017	<ul style="list-style-type: none"> Amended title of Section 4.1
V.7 20-07-2017	<ul style="list-style-type: none"> Added Section 3.2 entitled 'Academic Certificates and Transcripts Authentication'
V.8. 25-02-2018	<ul style="list-style-type: none"> Amended title – Associate Dean of the Department of Academic Affairs Amended Student file to include (hard copy file or digital (online file) Added Sections on Recognition of Prior Learning and Transfer of Credits
V.9. 18-11-2019	<ul style="list-style-type: none"> Revised the policy to align with the requirements of 2019 CAA Standards. The CGPA requirement for direct admission changed

Version No. & Date	Modifications Details
	from 3.0 to 2.5 (sections 4.1.2 and 4.2.3). Added English language requirements for EMPA (section 4.1.5.4). Added new conditional admission GPA requirement (2.35-2.49) and the conditions to be met by candidates who are admitted on a conditional basis (section 4.2.2). Added reference to EmSAT test.
V.10 11-12-2019	<ul style="list-style-type: none"> Segregated the conditional admission requirements for EMPA and MPA, MIM & MPP (sections 4.2.1 and 4.2.2). Added sections 4.2.3 and 4.2.4 to cover the conditions to be met by students who gained conditional entry into their program of study
V.11 07-05-2020	<ul style="list-style-type: none"> Updated Section 1.1, Heading of 3.0 and Content of 3.1, Formatting for 3.2, Heading for 4.0 and Content for 4.1 and 4.2, Heading, Content and Formatting for Section 5.0, 5.1 – 5.9. Align Policy with 2019 CAA Standards for Graduate Admission. Removed Conditional entry provisions for Executive Master of Public Administration (Arabic) program (other than for application of Section 5.2.1)
V.12 02-05-2021	<ul style="list-style-type: none"> Updated Sections 1-6 to align Policy with 2019 CAA Standards for Graduate Admission based on ERT Report of 1 March 2021. Updated Arabic language proficiency requirement for admission to EMPA (Arabic) program.
V.13 05-07-2022	<ul style="list-style-type: none"> Removed the 2-year timeframe requirement for English Language Proficiency Certificates. Added Section 3.3.1 Updated Section formatting throughout the policy Removed Section previously referenced as 5.1.6 – now no student admission allowed if GPA less than 2.50 Included Table at 10.1.4.3 re Transfer admission between programs at MBRS Updated Section 10 Related Documents to include-REG-102 Graduate Re-Admission Criteria Policy
V.14 26-5-2023	<ul style="list-style-type: none"> Deleted sections 4.1.4 and 6.1.4 which made reference to the need for experience as a condition for applicants to be admitted to the MPA, MPP and MPA programs